



FINCH-HENRY JOB CORPS CENTER

821 Highway 51 South
Batesville, MS 38606
Telephone: 662.563.4656
Facsimile: 662.563.1644
Toll Free: 800.733.5627

TEAP/ HEALTH INSTRUCTOR (Substance Abuse Specialist)

Department: Wellness
Classification: **Exempt**
Status: **Full-Time**

Reports To: **Wellness Manager**
Dates of (3rd) Posting: 03/24/2025 – 03/31/2025
Salary: **Contact Human Resources**

GENERAL FUNCTIONS:

Develops and implements Trainee Employee Assistance Program, which includes assessment, intervention, counseling, relapse prevention and education.

MINIMUM QUALIFICATIONS:

Education: Bachelor's Degree from a four year college or university preferred, or an equivalent combination of education and training.

Experience: One to two years of related experience and/or training.

Days: Monday – Friday
10:00 AM – 7:00 PM

Job Description:

The general emphasis of TEAP must be on prevention, education, identification of substance use problems, relapse prevention, and supportive services to enhance students' health, well-being, and access to quality employment.

Substance use prevention and education, to include:

1. Minimum of a one-hour presentation on substance use prevention for all new students during the Career Preparation Period.
2. Presentation(s) on managing substance misuse, abuse, and dependency symptoms and issues in the workplace for students during the Career Development and Transition Periods.
3. At least three annual center-wide substance use prevention and education activities.
4. Clinical consultation with the Center Director, management staff, Center Mental Health Consultant (CMHC), and Health and Wellness Director regarding substance use prevention and education efforts for students and staff.
5. Coordination with other departments/programs in the center to develop integrated prevention and education services.



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Assessment for identification of students at risk for substance use problems.

Intervention period (occurs between student's first day on center and the 37th to 40th day) to include:

1. Mandatory intervention services must be provided for any student who: 1) tests positive on the initial urine drug test, or 2) is assessed to be at risk for substance use problems or has a high probability of substance use disorder based on the formalized assessment described in (c) above.
2. A mandatory minimum of seven sessions of intervention services, including two individual sessions, must be provided. All sessions must be interactive, evidence-based, and include motivational interviewing. Topics must include but are not limited to:
3. Minimum of 15 hours of recreation activity.
4. Regular student case management meetings between the TEAP Specialist, CMHC, counselors, and other appropriate staff with a need-to-know based on individual student needs. Clinically relevant information exchanged, and follow-up plan(s) must be documented in the student health record.
5. Referral to off-center substance use professionals/agencies for ongoing treatment, and/or specialized services, as needed.

LICENSE OR CERTIFICATIONS:

Certification from a state or national credentialing board for drug and/or alcohol counseling.

A valid Driver's License is required.

Interested applicants may forward a resume and appropriate credentials to:

Finch-Henry Job Corps Center

Attn: Human Resources

pittman.lucy@jobcorps.org

Visit our website at:

<https://serratocorp.com>

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